



**Bitters Pump Station Upgrades and Tank Replacement**  
**Solicitation Number: CO-00601-SM**  
**Job No.: 20-6007**

**ADDENDUM No.4**  
**July 7, 2023**

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the price proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

**RESPONSES TO QUESTIONS**

- 1. Question: Please confirm the SAWS Properties at 105 W Bitters Road and 201 W Bitters Road would be available to use as staging area for the subject Bitters Pump Station Upgrades and Tank Replacement Project? Additionally, please confirm if the parking lot serving the Metro Creekside Texas LLC shopping center across from Bitters PS would be available for temporary contractor staging and/or parking?**

*Response:* The SAWS properties at 105 W. Bitters Road and 201 W. Bitters Road will be available to use as staging areas for the project. The Contractor will need to coordinate with SAWS regarding how much space they will require. The exhibit outlining the areas is attached to this Addendum. SAWS does **not** have any arrangements for use of the shopping center property across from the Bitters PS. If SAWS properties are not sufficient for Contractor staging and parking, then Contractor shall make his own arrangements for additional staging and parking areas.

**CLARIFICATIONS**

- 1. DRAWINGS SHEETS C-103, C-104, AND C-105.** The existing record drawings for the tank being demolished show an existing layer of ¾-inch thick oiled sand. Removal and disposal of this material is subsidiary to the demolition of the tank. Removal and disposal shall be in accordance with all local, state, and federal laws and regulations. No separate payment will be made for this work.

**CHANGES TO THE SPECIFICATIONS**

- 2. REQUEST FOR COMPETITIVE SEALED PROPOSALS.** The last two paragraphs of the Request for Competitive Sealed Proposals are DELETED in its entirety and REPLACED with the following:

Proposals will be received **electronically only**, until **10:00 AM (CDT) on July 14, 2023**. Electronic proposals will be received via the secure SAWS FTP site. See the Electronic Proposal Opening Instructions attachment for additional information regarding an electronic proposal submittal. Electronic proposals shall be accompanied by a bid bond in an amount not less than five percent of the total proposal price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total proposal price, SAWS will request this within 24 hours from the Respondent who did not submit a bid bond). Proposals will then be publicly opened and read aloud by Contract Administration via WebEx.

LINK: <https://saws.webex.com/saws/j.php?MTID=m5dee7b07b165498d784ed3ca368ab75d>

Meeting Number: 2482 673 3100

Meeting Password: CO-00601

Join by Phone: +1-469-210-7159 US Toll (Dallas)

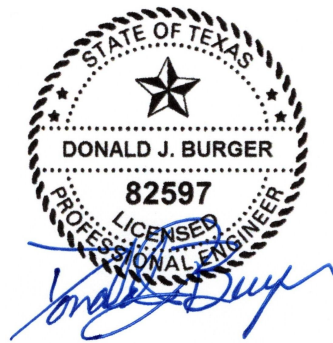
+1-408-418-9388 US Toll

3. ELECTRONIC BID OPENING INSTRUCTIONS. DELETED the Electronic Bid Opening Instruction in its entirety and REPLACED with the revised version attached to this Addendum.
4. SPECIAL CONDITIONS. ADD to the SPECIAL CONDITIONS the following paragraph:

**SC15.** The results of heavy metal testing of the exterior coatings of the tank and soils around the tank were included in a Preliminary Engineering Report published by Kimley Horn in December 2016. Pages 59 and 60 from that report that contain the test results are being made available to Contractors for information purposes only. SAWS will require the execution of a SAWS disclaimer form by the Contractor as a condition of and prior to the release of the report. To complete the disclaimer form and obtain the report, please go to the following link on SAWS website: [http://www.saws.org/business\\_center/ContractSol/](http://www.saws.org/business_center/ContractSol/).

<b>END OF ADDENDUM</b>
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This Addendum, including these 2 pages, is 4 pages with attachments in its entirety.



Jul 07, 2023

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Donald J. Burger, P.E.  
Tetra Tech

- Attachments:
- Electronic Bid Opening Instructions (1 page)
  - Contractor Staging Area (1 page)



**BITTERS PUMP STATION UPGRADES AND TANK  
REPLACEMENT PROJECT  
Solicitation Number: CO-00601**

**ELECTRONIC BID OPENING INSTRUCTIONS**  
**July 14, 2023 at 10:00 AM (CDT)**

**FTP PROPOSAL UPLOAD**

In order to receive electronic proposal for this RFCSP, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Respondents submitting as Prime Contractors will need to submit their request prior to **July 13, 2023 by 10:00 AM (CDT)** to receive access to the FTP site via email to [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org). Respondent's email shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **July 13, 2023 by 10:00 PM (CDT)**. Once a Respondent is approved for access, an email with a hyperlink to the FTP site and a unique password for the Respondent will be provided to the Respondent's email recipient.

Once access is received, Respondent may upload the required documents per the Respondent's Proposal checklist any time before **July 14, 2023 by 10:00 AM (CDT)**. Please ensure to allow sufficient time should Bidder's experience technical difficulties in uploading the required documents. No changes to the proposal price can be made once the Bid has been submitted.

**Respondents shall comply with the following:**

- 1) Limit files to three (3) pdf files that includes all items as indicated on the Respondent's Proposal Checklist. ONLY 3 SUBMITTALS PER RESPONDENT WILL BE ACCEPTED PER REQUEST. Do not upload zip files.
- 2) Ensure that the itemized General Price Proposal Items is the first page(s) of File 1.
- 3) Respondents may protect the documents from editing by adding a password. **However, the document must be accessible for viewing by SAWS without requiring a password.**
- 4) Files shall be titled as required on the Respondent's Proposal Checklist.
- 5) DO NOT SHARE ACCESS AND/OR PASSWORD WITH OTHER PARTIES OUTSIDE YOUR COMPANY.
- 6) ENSURE THE PROPOSAL IS RECEIVED BY SAWS NO LATER THAN THE DUE DATE AND TIME. PROPOSALS RECEIVED BY SAWS AFTER THE PROPOSAL OPENING DEADLINE WILL NOT BE ACCEPTED.

If the Bidder is in need of help, they may contact the SAWS Contract Administrator, Stella Manzello at 210-233-3854 or view troubleshooting tips at <http://www.Serv-U.com/sharefiles>

**WEBEX PROPOSAL OPENING MEETING**

The WebEx meeting details are below, if Respondent would like to view the public opening of the price proposal.

Access Information: <https://saws.webex.com/saws/j.php?MTID=m5dee7b07b165498d784ed3ca368ab75d>

Meeting Number: 2482 673 3100

Meeting Password: CO-00601

Audio Connection: 210-233-2090 (SAWS WebEx)

If you have any questions or concerns, please feel free to contact me.  
Thank you,

**Stella Manzello**

Contract Administrator

2800 U.S. Highway 281 North, Ste. 171 | San Antonio, TX 78212

Office | 210-233-3854

Email [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org)



# BITTERS PUMP STATION UPGRADES AND TANK REPLACEMENT

JOB NO. 20-6007

CO-00601-SM

ADDENDUM NO. 4 - EXHIBIT  
CONTRACTOR STAGING AREA